

2010
Addiction Technology Transfer Center Network



Northeast
ATTC
Unifying science, education
and services to transform lives.

LEADERSHIP INSTITUTE

Unifying science, education and services to transform lives.

LEADERSHIP INSTITUTE CANDIDATE FORM

Nominator - Please give this sheet to the candidate you are nominating and ask him/her to answer the following questions and submit to IRETA.

FOR THE CANDIDATE

The “kick-off” training for the Institute will be the Immersion Training held on July 26 – 30, 2010 at the St. Joseph’s Addiction Treatment and Recovery Centers Saranac Lake, NY facility. This is an important opportunity for both the protégé and the mentor to connect with the other participants. Logistics information will be provided to those who are accepted into this program.

CANDIDATE ESSAY

On a separate sheet, please give a brief (2-3 paragraphs) explanation of why you would like to participate in the Leadership Institute.

- What is it that interests you most?
- What skills would you most like to develop?
- Do you know someone who previously participated in the Institute?

**ALL FORMS MUST BE POSTMARKED ON OR BEFORE THE APPLICATION DEADLINE
APRIL 12, 2010**

CANDIDATE NAME: _____

AGENCY/ORGANIZATION: _____ TITLE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ FAX: _____

E-MAIL: _____

NOMINATED BY: _____

CHOOSING A MENTOR

INFORMATION FOR THE CANDIDATE:

As indicated in the Institute description, your mentor will work with you to design a Leadership Development Plan and guide you through this six-month program.

A mentor is someone who:

- Demonstrates leadership in the field
- Is located in your community
- Is not a direct supervisor

MENTOR PARTICIPATION

While not required, we hope that all mentors will be available to participate in the following:

- A two-day mentor training session* on July 29-30 at St. Joseph's Addiction Treatment and Recovery Centers' Saranac Lake, NY facility. This is a valuable training during which mentors will be introduced to the Leadership Institute and receive instruction for assisting the participant in developing individual projects.
 - Monthly conference calls with participants and Leadership Institute staff;
 - Attendance at the 1-day Graduation Ceremony scheduled for the 2nd week in January, 2011 in New York City, NY
- * Mentors unavailable to travel will have the option to participate in a conference call with Leadership Institute staff following the on-site training.

Upon acceptance into the program we will ask you to confirm your mentor's contact information.

Have you identified someone to serve as your mentor for the Institute? Yes No

If you have already identified a mentor, please provide their contact information below:

MENTOR NAME: _____
AGENCY: _____ **TITLE:** _____
ADDRESS: _____
CITY: _____ **STATE:** _____ **ZIP:** _____
PHONE: _____ **FAX:** _____
E-MAIL: _____

If you have not yet identified a mentor, we ask you to do so by MAY 15, 2010. We believe it is best if each candidate identifies his/her own mentor. Without a mentor, you will not be allowed to participate in the Institute. Please contact us if you need ideas on who to approach and the methods to do so. Can't choose a mentor? We have a list of people interested in mentoring.

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APRIL 12, 2010

SEND CANDIDATE FORM TO:

Ireta/Northeast ATTC - Kristine Pond
425 Sixth Avenue, Suite 1710
Pittsburgh, PA 15219
Phone: 412-258-8569 Fax: 412-391-2528
Email: pondk@ireta.org

